

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 680
Effingham Technology Center (Patterson Technology Center)
Effingham, IL
August 14, 2023

Minutes

Call to Order.

Vice Chair Wright called the August 14, 2023, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. at the Effingham Technology Center, Effingham, IL.

Roll Call.

Trustees Physically Present: Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Secretary; Mr. Mike Sullivan; Ms. Denise Walk, Mr. Thomas Wright, Vice-Chair and Student Trustee Ms. Jackie Schertz.

Trustees Absent: Trustee Cadwell, Board Chair.

Others Participating via Telephonic or Electronic Means: None.

Others Present: Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; Dr. Valerie Lynch, Vice President for Student Services and members of the staff and media.

Approval of Consent Items.

Trustee Reynolds moved and Trustee Walk seconded to approve the following consent items:

1. Approval of Minutes of July 10, 2023, Regular Meeting.
2. Approval of Minutes of July 10, 2023, Closed Session.
3. Approval of Agenda of August 14, 2023, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	225,058.09
Building Fund	\$	29,934.95
Site & Construction Fund	\$	148,076.60
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	158,298.30
Restricted Purposes Fund	\$	215,148.87
Working Cash Fund	\$	-
Audit Fund	\$	-
Liability Insurance Fund	\$	108,888.22
Student Accts Receivables	\$	104,801.73
Total	\$	990,206.76

For a summary of trustee travel reimbursement and details of bills refer to:
<https://www.lakelandcollege.edu/board-of-trustees/>

5. Destruction of Tape Recording of the February 14, 2022, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Public Hearing on Fiscal Year 2024 Operating Budget.

Vice Chair Wright called the hearing to order at 6:01 p.m. He said that the FY 2024 Operating Budget had been on display for a minimum of thirty days since it was presented at the July 10, 2023, Board meeting and asked if there were any comments from the audience. There were no public comments. Vice Chair Wright then declared the hearing closed at 6:02 p.m.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Walk said there are a lot of new bills signed by the governor for the administration to review to see if any affect Lake Land College. She said the Illinois State Fair will be going on until August 20th and is helping promote community colleges in Illinois by having a booth in the

Governor's tent and introducing the statewide branding campaign of "The Community Colleges of Illinois" and the hashtag #4everystudent4everycommunity.

Resource & Development.

Trustee Reynolds, Committee Chair, said the Committee met recently regarding items which will be discussed later in the agenda.

Finance.

Trustee Storm, Committee Chair, said the Committee did not meet since the last regular Board meeting.

Buildings & Site.

Trustee Curtis, Committee Chair, said the Committee did not meet since the last regular Board meeting.

Foundation.

Trustee Wright highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- The Foundation Board retreat was held July 24th at the Foundation & Alumni Special Events room. Many thanks to the President and Cabinet members who joined us for the afternoon.
- The Foundation scholarship application reopened for the month of August so please help us in spreading the word!
- The 2023 One Laker Nation Alumni Magazine is printed and should be landing in mailboxes any day if not already. A huge thank you to our very talented MPR team and Amanda Allen, Director of Annual Giving & Alumni Relations, for their great efforts to make this happen.

Student Report

Ms. Jacqueline Schertz, Student Trustee, said that this past month the Student Government Association (SGA) wasn't as busy, as we were enjoying the summer. SGA met virtually for the third and final leadership training with Tim Duffy on July 26th. The students who were unable to attend due to prior commitments were able to watch the recording to stay up to date with the training! The SGA is interested to learn more about the new Effingham Technology Center and the newly proposed Skeet and Trap Shooting Team. They are accepting applications for freshmen elections on Student Government and they are looking forward to this next generation of awesome students. Ms. Schertz said looking to the future SGA is planning on

meeting on Wednesday to start preparing for the first few weeks of class and events. They are all excited for another year here at the best college!

President's Report.

- Lake Land received payments of \$60,239 from the Illinois Department of Juvenile Justice (IDJJ) in July toward the FY 2023 outstanding balance. A total of \$58,007 remains outstanding for IDJJ for FY 2023.
- Lake Land received payments of \$143,453 from the Illinois Department of Corrections (IDOC) in July toward the FY 2023 outstanding balance. A total of \$2.43 million remains outstanding for IDOC for FY 2023.
- In July, the College received payments from the State of Illinois for FY 2024 credit hour reimbursement of \$784,462 and an equalization payment of \$573,052. A total of \$5.2 million remains outstanding for credit hour reimbursement and \$6.3 million for equalization.
- The College received \$3.7 million in property tax payments in July.
- The year-end financial statements were unintentionally omitted from the Board Book, but a full accounting of year end will be presented with the audit at the October Board meeting.

Business Items.

Non-action Items.

Effingham Education Centers Update.

Mr. Jerry Tkachuk, Director of Effingham Education & Regional Extension Center, provided an annual update on the Kluthe Center, other extension centers and the Effingham Regional Career Academy.

Monthly Data Point /Discussion – Program Improvement and Enhancement (PIE) and Data Used for the Process.

Dr. Lynn Breer, Director of Institutional Research and Reporting, highlighted the Program Improvement and Enhancement (PIE) process and how data is analyzed within this process.

Proposed Revisions to Board Policies:

Dr. Bullock presented to the Board for their consideration of proposed revisions to the following six policies:

- 05.01 – *Definition of Full-Time and Part-Time Employment.*
- 05.02.09 – *Performance Evaluation and Tenure of Full-Time Faculty Members.*
- 05.04.07 – *Sick Days.*
- 05.04.08 – *Bereavement Leave.*

- 05.04.14 – *General Leave of Absence without Pay.*
- 05.04.21 – *Vacations.*

He reported that changes are needed to Policies 05.01, 05.02.09, 05.04.07 and 05.04.21 to align with current practices following the Board's approval of the recently bargained agreement with the Faculty Association. Dr. Bullock also reported that revisions are needed to Policies 05.04.08 and 05.04.14 due to the Governor recently signing into law Public Act 103-0314, which includes modifications for various leave time due to violent crimes.

Proposed revisions were submitted as first reading and will be brought back to the Board for approval during the September 2023 regular Board meeting.

Calendar of Events.

Trustees reviewed a calendar of upcoming events. Dr. Bullock also highlighted the College's online calendar to utilize for updates on any activities happening at the College. Additionally, the Board expressed support for moving the January 2024 Board meeting to Thursday, January 11, 2024.

Action Items.

Approval of Resolution No. 0823-001 – Appointment of Treasurer and Approval of Treasurer's Surety Bonds.

Dr. Bullock said that Resolution No. 0823-001 is needed to appoint Ms. Jean Anne Highland, Chief of Staff, as the College's Treasurer effective immediately and during the interim period to search for someone to fill the vacant position of Vice President for Business Services. He said each Trustee received a copy of a Surety Bond that is also part of the Resolution. The Surety Bond will be posted on the Board of Trustees web page.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented Resolution No. 0823-001 to appoint Ms. Jean Anne Highland, Chief of Staff, as College Treasurer and approve the Treasurer's Surety Bonds. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Resolution No. 0823-002 – College Treasurer to Act as Fiscal Agent.

Dr. Bullock said that the reasons for this recommended motion are the same as detailed in the first action item above.

Trustee Reynolds moved and Trustee Walk seconded to approve Resolution No. 0823-002 as presented to authorize Ms. Jean Anne Highland, Chief of Staff and appointed Treasurer, to act as the College's Fiscal Agent for a period not to extend beyond the next organizational meeting of the Board of Trustees. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Resolution No. 0823-003 to Adopt Fiscal Year 2024 Operating Budget.

Dr. Bullock said the Board of Trustees has fully reviewed and discussed the proposed FY 2024 operating budget during the July 10, 2023 regular meeting. Trustee Storm said the Finance Committee met in July for a thorough review of the proposed FY 2024 Budget and the Committee's consensus was to recommend to the Board approval of the Budget as presented.

Trustee Curtis moved and Trustee Walk seconded to approve as presented Resolution No. 0823-003 to Adopt the Fiscal Year 2024 Operating Budget. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Resolution No. 0823-004 - Non-Corporate Agreement and Associated Person Information Forms for Delivery to Depository Wells Fargo Advisors, LLC.

Dr. Bullock presented Resolution No. 0823-004 which is necessitated by the change in College Treasurer as described in the first action item above, adding Ms. Highland to the non-corporate agreement with Wells Fargo for the College's investments.

Trustee Walk moved and Trustee Curtis seconded to approve as presented Resolution No. 0823-004 to update the non-corporate agreement and associated person information forms

with depository Wells Fargo Advisors, LLC, due to the change in the College Treasurer. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Resolution No. 0823-005 - Signatory Card and “Corporate Authorization Resolutions” For Delivery to Depository First Mid Bank and Trust.

Vice-Chair Wright said the above-referenced Resolution became necessary by the change in College Treasurer as described in the first action item above, adding Ms. Highland to the signatory cards for the College’s financial accounts with First Mid Bank and Trust of Mattoon.

Trustee Sullivan moved and Trustee Curtis seconded to approve as presented Resolution No. 0823-005 to approve the signatory card and “Corporate Authorization Resolutions” for delivery to depository First Mid Bank and Trust of Mattoon due to the change in the College Treasurer. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Proposed Revisions to the following Board Policies:

- **06.38 – Course Materials Rental.**
- **10.29 – Collection of Tuition and Fees on Delinquent Accounts.**
- **10.35 – Collection of Non-Sufficient Funds.**
- **11.13 – Traffic Regulations and Parking.**

Ms. Highland recommended the Board approve proposed revisions to the above-referenced Policies. She said these revisions are necessitated by Public Act 103-0054 that was recently signed into law by Governor Pritzker. Ms. Highland said this new law places further restrictions on when institutions of higher education may withhold a student’s transcript, even if the student owes debt to the College. In addition, she said the law also requires us to have policy language in place by the 2023-2024 academic year and have in place notification processes to students for how they may obtain their transcripts despite a debt owed to the College. She said this new law adds reporting requirements by the College to ICCB for registration holds, in addition to transcript withholding.

Because this law has already taken effect, Ms. Highland requested that the Board waive first reading and approve revisions during the August regular Board meeting. Trustee Walk moved and Trustee Curtis seconded to approve as presented proposed revisions to the following Board Policies:

- 06.38 – *Course Materials Rental.*
- 10.29 – *Collection of Tuition and Fees on Delinquent Accounts.*
- 10.35 – *Collection of Non-Sufficient Funds.*
- 11.13 – *Traffic Regulations and Parking.*

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Bid for Website Redesign Consultant.

Ms. Highland presented to the Board a joint proposal request from Ms. Kelly Allee, Director of Marketing and Public Relations, and Mr. Tony Sharp, Director of Enterprise Applications, for the Board to approve the bid received from Surface 51 of Champaign for the College's Website Design and Development Consulting Services, at an hourly rate of \$125, not to exceed \$50,000 in total. Trustees reviewed the bid tabulation sheet that detailed Surface 51 submitting the lowest bid submitted by five different vendors.

Ms. Highland noted that this project will be funded through the strategic planning process and funds set aside for strategic planning initiatives.

Trustee Reynolds moved and Trustee Curtis seconded to approve as presented the bid from Surface 51 of Champaign for the College's Website Design and Development Consulting Services, at an hourly rate of \$125, not to exceed \$50,000 in total.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Bid for Softball Press Box.

Dr. Bullock presented a request to the Board from Mr. Jeremy Moore, Facilities Planning Manager, for the Board to approve the bid from Schomburg & Schomburg Construction Inc. of

Danville, in the amount of \$179,984.00 for the construction of a new press box for the softball field. Dr. Bullock said Schomburg & Schomburg submitted the lowest of three bids received.

Trustee Curtis moved and Trustee Sullivan seconded to approve as presented the bid from Schomburg & Schomburg Construction Inc. of Danville, in the amount of \$179,984.00 for the construction of a new press box for the softball field.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Updated Named Spaces Planner.

Dr. Bullock recommended to the Board updates to the current Named Spaces Planner which is maintained by the Lake Land College Foundation in consideration of naming rights related to specific donation amounts and under the provisions of Board Policy 11.10 – *Naming of Buildings and Grounds*. Trustees reviewed a memo and detailed listing from Ms. Christi Donsbach, Executive Director for College of recommended changes and/or additions to the current Named Spaced Planner. Dr. Bullock agreed Board approval should be for all recommended changes/additions by Ms. Donsbach with the exception of removing the newly acquired Lake Land College – Effingham Technology Center from the proposed list for donor considerations and naming rights.

Trustee Sullivan moved and Trustee Walk seconded to approve as presented updates to the current Named Spaces Planner which is maintained by the Lake Land College Foundation in consideration of naming rights related to specific donation amounts and under the provisions of Board Policy 11.10 – *Naming of Buildings and Grounds*, with the exception of removing from the list the recently acquired Lake Land College – Effingham Technology Center.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of RAMP Document.

Trustees heard a recommendation from Dr. Bullock that the Board approve the FY 2025 RAMP application for submission to ICCB. He said funding is being requested within one project title - Renovation of Existing Campus Buildings. He also said this includes the

rehabilitation of the Northeast Classroom Building, the Northwest Classroom Building, the West Building, and the Lake Land College Library (Judge Learning Resource Center). Trustees learned that if the Renovation of Existing Buildings Project would be approved and appropriated, the total local match would be \$3,750,000 for the Northeast Classroom Building remodel, \$3,670,000 for the Northwest Classroom Building remodel, \$5,000,000 for the West Building remodel and \$4,000,000 for the Library remodel.

Trustee Walk moved and Trustee Curtis seconded to approve the College's FY 2025 RAMP application packet as presented for submission to the Illinois Community College Board.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz.

Absent: Trustee Cadwell.

Motion carried.

Approval of Organizational Charts.

Trustees reviewed proposed FY 2024 organizational charts for each unit of the College. Trustees heard a brief overview from Dr. Bullock regarding key changes to the organizational charts.

Trustee Curtis motioned and Trustee Walk seconded to approve as presented the Organizational Charts effective FY 2024.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Three-Year Business Services Agreement with Consolidated Communications for Internet Service.

Ms. Highland recommended that the Board approve a three-year agreement with Consolidated Communications of Mattoon for internet provider services at two sites, the College's main campus and the Effingham Technology Center, at a monthly rate of \$1,900 or \$68,400 over the 36-month period. She said with the College's recent purchase of the Patterson Technology Center in Effingham (now called the Lake Land College – Effingham Technology Center), the College has started transition planning to take over various building systems, including establishing a building automation system, security camera access and electronic door access to allow us to monitor the building status either from the LLC-ETC building or from the main

campus in Mattoon. Ms. Highland said that Mr. David Stewart, Chief Information Officer, reported that the establishment of an internet connection is the first step in allowing the transition so the main campus can communicate with the LLC-ETC building and its systems. Ms. Highland said that by entering a 36-month contract instead of a 12-month contract, the College will save approximately \$835 per site per month.

Trustees learned that a bid is not required per the exception in Board Policy 10.22 (4.F).

Trustee Reynolds moved and Trustee Curtis seconded to approve as presented a three-year agreement with Consolidated Communications of Mattoon for internet provider services at two sites, the College's main campus and the Effingham Technology Center, at a monthly rate of \$1,900 or \$68,400 over the 36-month period.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of Revised Part-Time Rates and Stipends.

Trustees reviewed a recommendation from Dr. Ike Nwosu, Vice President of Academic Services, for the Board to approve the updated charts which incorporate changes needed for the stipends paid to Division Chairs as a result of the recently bargained agreement with the Faculty Association and how faculty pay is calculated for summer semesters starting with summer 2024.

Trustee Walk moved and Trustee Reynolds seconded to approve as presented the updated charts for Part-Time Rates and Stipends for FY 2024.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Approval of New Athletic Team - the Lake Land College Skeet and Trap Shooting Team, Approval of Related Talented Student Scholarships and Appointment of Coach.

Dr. Valerie Lynch, Vice President for Student Services, presented a recommendation for the Board to approve a new athletic team, the Lake Land College Skeet and Trap Shooting Team, approve six tuition and fees talented student scholarships per academic year for this team, and

appoint Mr. Josh Fulk, Civil Engineering Technology Instructor/Coordinator as the team's Coach.

Dr. Lynch said that funding for this new team was included in the FY 2024 Budget and that the team will be open to students of all majors as well as students of all genders. She also noted how competitions will occur off campus and how some ammunition will be security stored on campus under the supervision of the Campus Police Department.

Trustee Sullivan moved and Trustee Walk seconded to approve a new athletic team - the Lake Land College Skeet and Trap Shooting Team, approve six tuition and fees talented student scholarships per academic year for this team, and appoint Mr. Josh Fulk, Civil Engineering Technology Instructor/Coordinator as the team's Coach.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Closed Session

7:02 p.m. – Trustee Walk moved and Trustee Curtis seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1), to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Cadwell.

Motion carried.

Return to Open Session - Roll Call

7:08 p.m.

Trustees Physically Present: Mr. Kevin Curtis, Ms. Doris Reynolds, Mr. Dave Storm, Secretary; Mr. Mike Sullivan, Ms. Denise Walk, Mr. Tom Wright, Vice-Chair and Student Trustee Schertz.

Trustees Absent: Trustee Cadwell, Board Chair.

Approval of Human Resources Report as Discussed in Closed Session.

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes. Dr. Lynch also highlighted some of the newly recommended positions and personnel changes. Dr. Bullock thanked Ms. Cheryl Beam, Ms. Kay Foreman, Mr. Neal Haarman and Mr. Randy Strohl for their dedication to the College and wished them well in their upcoming retirement.

Trustee Walk motioned and Trustee Curtis seconded to approve as presented the following standard Human Resources Report. Vice-chair Wright said this followed discussion on the topic held in closed session related only to the appointment of a full-time, tenure track faculty position.

The following employees are recommended for FMLA leave. Board policy 05.04.12.

Dragovan, Nate	6/26/23-9/15/23
Harris, Mark	4/13/23-8/16/23 intermittent
Mummel, Scott	7/3/23-9/22/23

The following positions have been recommended by the Lake Land College President’s Cabinet

Assistant Comptroller and Purchasing Coordinator	Level 14
Chemical Hygiene Officer/Laboratory Supervisor	Level 13
Child Care Lab Assistant	Level 10
Child Care Lab Lead	Level 11
Coordinator of Curriculum Development	Level 14
Counseling Services Coordinator	Level 12
Dual Credit Specialist	Level 12
ISS Program Manager	Level 15

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Ohnesorge, Lori	Adj Reading Instructor	8/21/23
	Primary Position Director of TRIO Programs	
Rosario, Moises	Bookstore Rush Worker	8/7/23
	Primary Position International Studies Prg Asst	
Stewart, David	Adjunct Faculty Business Division	8/21/23
	Primary Position Chief Information Office	

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		

Kingery, Rachael	Adult Education Instructor Primary Position Alternative Education Instr	7/19/23
Lynch, Annette	Tutor - Bachelor's Disability Primary Position Perkins Student Worker	6/21/23
Metzger, Teresa	BNA Clinical Instructor Adult Education Primary Position Adult Education Instr	7/19/23

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Full-time		
Bigard, Ashley	Assistant Director of TRIO Destination College	8/28/23
Bird, Jean	Associate Dean of Correctional Programs	7/10/23
Boomhower, Erik	Transportation Training Specialist	8/21/23
Bowen, Mercury	Coordinator of Diversity, Equity, Inclusion, & Belonging	8/15/23
Legus, Aryon	Correctional Auto Body Instructor	7/17/23

Full-time Tenure Track

Hoene, Kurt	Bldg Construction Technology Instructor/ Coordinator	8/18/23
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Part-time

Bickford, John	Adult Education Instructor	8/15/23
Bruns, Kata	Administrative Assistant Pana Ext Center	8/2/23
Clark, Deanna	Newspaper Editor - Student Newspaper	8/7/23
Cook, Kieran	Bookstore Rush Worker	8/7/23
Freeman, Gabriel	Print Shop Technician Assistant	7/31/23
Godden, Holly	Adult Education Instructor	8/15/23
Honselman, Haley	Dual Credit Coordinator	2/24/23
Kaurin, Emily	Newspaper Editor - Student Newspaper	8/7/23
Marx, Marco	International Studies Program Assistant	7/20/23
Miller, Chris	Financial Aid Representative	7/26/23
Mitchell, Mabry	Newspaper Editor - Student Newspaper	8/7/23
Potter, Jay	Volleyball Assistant Coach	7/24/23

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Full-time		
Beam, Cheryl	Nursing Instructor (Retirement)	8/3/23
Brouard, Steve	Correctional Career Technology Instructor	6/30/23
Carlson, Nathaniel	Apprenticeship Navigator-WIOA	8/10/23
Foreman, Kay	Physical Therapist Assistant Instructor (Retirement)	8/3/23

Haarman, Neal	Bldg Construction Technology Instructor/Coord (Retirement)	8/3/23
Huesing, Michael	Correctional Construction Occupations Instr	7/14/23
Hurt, Betheny	Associate Dean of Correctional Programs	7/7/23
Kleinschmidt, Elizabeth	Correctional Commercial Cooking Instructor	7/7/23
Maxey, Bailey	Correctional Career Technology Instructor	6/2/23
Patterson, Susannah	Correctional Office Assistant	7/14/23
Strohl, Randall	Technical Training Specialist CBI (Retirement)	8/10/23
Taylor, Debra	Correctional Ofc Assistant	2/13/23
Tillman, Joseph	Renewable Energy Instructor/Program Coord	8/3/23
Warner, Matthew	Associate Dean of Correctional Programs	7/14/23

Part-time

Achenbach, Chais	Student Path Recipient	6/2/23
Babb, Austin	Student Path Recipient	6/2/23
Beech, Makayla	Student Path Recipient	6/2/23
Blazich, Landon	Bookstore Rush Worker	5/11/23
Boggs, Sherrill	Student Path Recipient	6/2/23
Bowman, Christie	Student Path Recipient	6/2/23
Calvert, Abigail	Student Path Recipient	6/2/23
Clarke-Miller, Rushida	Student Path Recipient	6/2/23
Duduit, Amanda	Student Path Recipient	6/2/23
Duduit, Zoe	Student Path Recipient	6/2/23
Evrley, Christen	Student Path Recipient	6/2/23
Gregory, Danielle	Student Path Recipient	6/2/23
Hammer, Donovan	Student Path Recipient	6/2/23
Jackson, Kaitlin	Adult Education Instructor	5/23/23
Jeffers, Zachary	Student Path Recipient	6/2/23
Kircher, Michael	Allied Health Ems Unpaid Adjunct	7/19/23
Lazenby, Debra	Allied Health BNA Adjunct Faculty	12/9/22
Lewis, Curtis	Student Path Recipient	6/2/23
Mambo, Esther	Bookstore Rush Worker	5/12/23
Mambo, Ruth	Bookstore Rush Worker	5/12/23
Manisa, Benjamin	Bookstore Rush Worker	1/13/23
Mathis, Lauran	Student Path Recipient	6/2/23
Miller, Chris	Financial Aid Representative	6/30/23
Mullenix, Caleb	Student Path Recipient	6/2/23
Nichols, Ivy	Student Path Recipient	6/2/23
Niemerg, Mark	Retiree Incentive Program	7/18/23
Parkerson, Noelle	Student Path Recipient	6/2/23
Peer, Kyler	Newspaper Editor - Student Newspaper	4/5/23
Plummer, Jane	Retiree Incentive Program	6/29/23
Rauschek, Kelly	Technical Support Assistant	7/31/23
Robertson, Shannon	Student Path Recipient	6/2/23
Rose, Haley	Student Path Recipient	6/2/23
Shinholster, Joyce	Student Path Recipient	6/2/23

Sims, Tiffany	Administrative Assistant Pana Ext Center	8/3/23
Smith, Wyatt	Part-Time Groundskeeper	7/27/23
Starwalt, Breanne	Student Path Recipient	6/2/23
Stock, Sarah	Student Path Recipient	6/2/23
Stoldt, Madison	Student Path Recipient	6/2/23
Swingler, Lucas	Student Path Recipient	6/2/23
Thomas, Joseph	Admissions and Records Commencement Asst	5/15/23
Thomas, Nicole	Student Path Recipient	6/2/23
Wallace, Hallie	Student Path Recipient	6/2/23
Watkins, Heather	Student Path Recipient	6/2/23

Transfers/Promotions

The following employee is recommended for a change in position

	Position	Effective Date
Full-time		
Besch, Sierra	Child Care Lab Lead	8/15/23
	Transferring from Early Childhood Lab Teacher	
Garrett, Torie	Child Care Lab Assistant FT	8/15/23
	Transferring from Childcare Lab Assistant PT	
Bretscher, Emily	Associate Dean of Correctional Programs	8/7/23
	Transferring from Corr Career Tech Instructor	
Cruit, Laney	Alternative Education/Pathways	8/1/23
	Transferring from Alternative Education Transition Coordinator	
Ohnesorge, Lori	Director of TRIO Programs	8/15/23
	Transferring from Dir TRIO Student Supt Services	
Part-time		
Breer, Morgan	Adjunct Faculty Allied Health Division	7/27/23
	Transferring from Simulation Lab Coordinator	
Iheasi, Elfrieda	Newspaper Editor - Student Newspaper	7/19/23
	Transferring from Bookstore Rush Worker	

There was no further discussion.

Roll Call Vote:

Yes: Trustees Curtis, Reynolds, Storm, Sullivan, Walk and Wright.

No: None.

Advisory Vote: Student Trustee Schertz. Voted yes

Absent: Trustee Cadwell.

Motion carried.

Other Business. (Non-action)

There was no other discussion.

Adjournment.

Trustee Walk moved and Trustee Curtis seconded to adjourn the meeting at 7:11 p.m.

There was no further discussion.
Motion carried by unanimous voice vote.

Approved by:

/s/Gary Cadwell
Board Chair

/s/Dave Storm
Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/